

COTTONWOOD CREEK WATERSHED CERTIFIED FARMERS MARKET & ARTISAN FAIR



Cottonwood Creek Watershed Group is proud to announce that it will be sponsoring the Cottonwood Creek Farmers Market & Artisan Fair beginning Spring, 2009. The event will be located at Etc. Mercantile on Main Street in Historic Downtown Cottonwood.

We are seeking Artists and Artisans living in Northern California and working in the visual arts; painting, photography, pottery, textiles, jewelry, sculpture, glass art etc. All work must be original (no kits) and produced by the artist. Download your Artist Application and Market Agreement now!

COME JOIN THE FUN!

For more information, comments, concerns or for information on how to have your own booth, contact Cottonwood Creek Watershed Group at www.info@ccwgrp.org or (530)347-6637

Brynn Nolan
Executive Director
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Regina Wyatt
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www.rwyatt@ccwgrp.org



COTTONWOOD CREEK WATERSHED FARMERS MARKET & ARTISAN FAIR

ARTIST APPLICATION

Invitation

The Cottonwood Creek Watershed Group invites artists and craftsmen to apply to exhibit and sell their work at the Cottonwood Creek Farmers Market & Artisan Fair beginning April 2009.

Exhibits

CCWG reserves the right to prohibit the display of any work that is inconsistent with submitted images.

All Artists will transact their own sales and are solely responsible for complying with the state and local tax regulation. The CCWG does not collect a percentage of the sales.

Artists must present only their own work in their assigned spaces unless approved by the Market.

The Market does not have the capacity to provide electricity to the site.

Each Artist is responsible for his/her own display.

Transportation and/or shipment and any cost related to the shipment or transportation of artwork to and from the Market Site are the sole responsibility of the Artist.

How to Apply

Entries are ongoing, when entering more than one medium please submit separate examples of each type of work.

Application must be accompanied by digital images of work. Artist may submit images via email attachment, (5) digital images with accompanying paperwork **or** Artists can submit 5 digital images via mail with a CD. Print your name and contact info clearly on the CD. No slides. If you do not have the ability to create digital images, contact the CCWG for assistance. If you wish to have your CD returned, please provide sufficient return postage. Please submit a **separate application** for each different type of artwork.

Artist's will be notified of acceptance within Two (2) weeks of submission. For more information please call (530) 347-6637.

Download application and email with attached images or mail application with CD to:

BY MAIL:

Cottonwood Creek Watershed Group Farmers Market Artisan Fair

P. O. Box 1198

Cottonwood, CA 96022

Attn: Regina Wyatt

For more information call: (530) 347-6637

BY EMAIL:

www.rwyatt@ccwg.org

Application

1st Annual Cottonwood Creek Farmers Market Artisan Fair

NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP _____

PHONE _____

BEST TIME TO CONTACT YOU _____

EMAIL ADDRESS _____

TYPE OF WORK TO BE SOLD (PAINTING, PHOTOGRAPHY, ETC.) _____

BOOTH AREAS ARE APPROX. 8' X 8' SQUARE. FOR A COMPLETE DISCRIPTION OF MARKET RULES AND VENDOR REQUIREMENTS PLEASE READ MARKET AGREEMENT.

GENERAL RELEASE

The undersigned does hereby and forever discharge CCWG Farmers Market Artisan Fair of and from all manner of actions, suits, damages, claims and demands whatsoever in law or equity from any loss or damage to the undersigned property, while in the possession, supervision or auspices of CCWG Farmers Market Artisan Fair, its agents, representatives or employees. The undersigned also agrees to allow the Market to use images for publicity purposes.

The undersigned has read and complies with all rules printed in the application.

PRINT NAME _____

ARTIST SIGNATURE _____

DATE _____

YOUR MAILING CHECKLIST:

Signed Artist Application form

Signed Market Agreement form

Up to 5 digital images (JPEG) as CD or email attachment

Direct all correspondence and inquires to:

CCWG Market Fair
Attn: Regina Wyatt
P. O. Box 1198
Cottonwood, CA 96022
rwyatt@ccwgrp.org



COTTONWOOD CREEK WATERSHED
CERTIFIED FARMERS MARKET
& ARTISAN FAIR

The Artist Network

In addition to offering individual booth rentals to Artists, the Market is also offering something unique for artists, **The Artist Network**. Individual artists can sell their work in a community setting. For a few hours of their time a month, individual artists can sell and showcase their art and/or try out new techniques without having to go from place to place trying to get their work shown. There is no commission on sales. Members of the Network will be asked to work one fair day a month helping with set up, maintenance, sales, tear down, and general duties of manning the community sales area. The other three weekends their work will be shown and sold at the Market by fellow members of the Network. All Artwork will be stored on site in a secure locked building. Members will retain 100 % of the proceeds for sales of their own work, weather in attendance to the day of sales or not. Fees are on a per month basis of \$25.00/mo.

If this is something that you think you might be interested in or have any questions please fill out the form below and we will send you more information.

The Artist Network

1st Annual Cottonwood Creek Farmers Market Artisan Fair

For more information about The Artist Network please fill out the form below:

NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP _____

PHONE _____

BEST TIME TO CONTACT YOU _____

EMAIL ADDRESS _____

TYPE OF WORK TO BE SOLD (PAINTING, PHOTOGRAPHY, ETC.) :

Direct all correspondence and inquires to:

CCWG Market Fair
c/o The Artist Network
Attn: Regina Wyatt
P. O. Box 1198
Cottonwood, CA 96022

Or email request for info to:

www.rwyatt@ccwgrp.org



COTTONWOOD CREEK WATERSHED CERTIFIED FARMERS MARKET & ARTISAN FAIR

MARKET AGREEMENT

Mission Statement

“To provide an outlet to obtain fresh, nutritious and local foods, artwork and goods to the community. To educate our community about the importance of Sustainable Agriculture and to improve the ability of local agricultural producers to offer products that promote healthy benefits to all. To provide an economic outlet for Farmers and Artisans living in Shasta and Tehama Counties to sell their goods and services.

(IMPORTANT: Please read and sign the Market Application. Return it, with your exhibit fee, to the Market Manager. Your signature indicates that you have read, understand and agree to the rules)

A. PERMISSION TO SELL: Certified Producers; Anyone holding a certified producers certificate from the county of origin and who has Shasta or Tehama County listed as an authorized county, may apply for a booth.

*Prior to selling, a booth application form must be filled out with copies of all certificates, permits, and fees. These include, but are not limited to: Certified Producers certificate

- Health permit, if required for selling processed food
- Organic reg./certif. if selling advertised organic products
- Nursery license/exemption if selling nursery stock
- Apple maggot compliance if required by Shasta or Tehama Counties

Non-Certifiable Ag. Producers; Non– certifiable Ag. Producers are defined as slightly modified agricultural products, prepared from certifiable ag. Products, i.e. meats, wool, herbal tinctures, jellies and jams, etc. These producers are subject to all rules and regulations as set forth below. And the fee structure are the same with the exception of the \$.60 Certified Growers Fee.

Non-Ag. Producers/Artists/Artisans; Are subject to all applicable rules and regulations as set forth below. They are limited to non-Ag products which in no way compete with certified and non-certifiable producers. The fee structure s are the same with the exception of the \$.60 Certified Growers Fee.

B. FEES; There is a \$.60 fee each market day for each certified producer. The fee is required and is used by California to maintain the Certified Market Program. **It is the responsibility of each certified vendor to pay their fees prior to market day.** Failure to do so may result in suspension or expulsion.

C. Growers or producers may be represented by family members or employees, but not by a person who is reselling or whose compensation is primarily based on commission sales (state law.) Proof of employment may be required. (Artists/Artisans please read Application)

D. According to state code, a certified producer may sell for one other producer at any one time, provided that;
Both producers have previously been at CCWG Market
Products are displayed separately, and certificates are displayed accordingly.

The seller has the majority of products for sale.
Both names appear on each certificate.

E. All certificates must be conspicuously posted in your sales area during each market day, and all Ag. Dept. rules under Food and Agricultural Code Section 47025(a) Direct Marketing, must be followed. Any vendor who incurs a fine for a violation of these regulations must pay the fine him/herself. Any vendor whose violations cause the CCWG Market to be assessed. A penalty/fine MUST pay the fine on behalf of the CCWG Market before that vendor will be allowed to resume selling at the Market. Failure to follow these or any other state-issued rules may result in consequences from CCWG Market, the Ag. Dept., Environ. Health, including expulsion from the Market.

F. Certified grape growers who wish to sell their own wine must provide proof of liability insurance and add the CCWG Market as a covered party under that policy. Ability to sell may be limited by municipal regulations.

VENDOR EQUIPMENT AND SUPPLIES

Each vendor is responsible for providing and removing any and all equipment and supplies he or she requires to do business on the Market site. This includes signs, tables, chairs, products and equipment utilized for clean-up purposes.

SIGNS

All signs must remain within the allotted vendor's exhibit space and must not block traffic or pedestrian ingress or egress, or interfere with other vendors display or views.

EXHIBIT SPACE

Market Management has full authority to assign exhibit space. Requests for particular sites will be given consideration but management reserves the right to assign and locate all vendors. Stall space will be assigned by 2:00 p. m. on the Thursday preceding Market day for all vendors whose fees are paid at that time, and may be confirmed by calling (530) 347-6637 between 2:00pm and 4:00 on the Thursday preceding Market day. All producers/artists and artisans who fail to appear on their scheduled market day and do not notify Market manager prior to Market Day will be subject to a fine of \$12 and may be subject to removal from Market for repeat offences.

Members arriving 1/2 hour before opening time will not be allowed to drive through the main market area. The Market Manager will direct them to a parking space.

Each certified vendor will have a load list, provided by the Market, to fill out for each market, and filed with the CCWG Treasurer. Certified producers must list the amounts and varieties of products brought to market and the amounts by variety sold at each market day.

All used/recycled produce boxes/containers must not display previous product advertisement (can be blacked out with marker, or labels removed for example)

HOURS OF OPERATION

The Market shall operate every Friday from 3:00pm to 7:00 pm. All vendors must remain at the Market site until the 7:00 pm closing, and must vacate the Market site by 8:00pm. **No selling is permitted until the Manager opens the Market. No pre bagging is allowed.**

SET -UP, CLEAN-UP AND BREAKDOWN

Set-up starts at 2:00 pm and must be completed by 3:00 pm. Vendors are responsible for removing all garbage from their stall space area. Stall spaces are to be left in the same condition as when rented. Breakdown starts at 7:00 pm and must be completed and vacated by 8:00 pm.

PERMIT DISPLAY

All vendors must display their permit pass in order to occupy a stall site. Permits shall remain on display during Market hours.

HEALTH AND SAFETY

Produce must be fresh and of good quality. Seconds will be displayed separately and marked as such.

All food products MUST be maintained at least 6 inches off the ground. This includes ice chests.

Sampling must follow Dept. of Environ. Health Code.

The area around each booth shall be kept neat and clean.

Vehicles shall not be utilized as a display or dispensing area for Market goods unless it is a refrigerated unit for perishable items. No vehicle may remain running during Market hours other than for purposes of refrigeration of product.

Tables, produce arrangements, canopies, umbrellas and sun shades must be secure, stable, and not prone to collapse. All vendors must be able to securely fasten or weigh down their canopies, etc., in case of wind, and it is recommended to do this routinely, even when winds are not present at set-up time.

No smoking is allowed in the Market. Sellers must set up outside market area to smoke. No alcohol consumption is allowed in market area. No pets are allowed in market area with the exception of service animals.

PERMITTED MARKET ITEMS

Fresh produce, plant items, flowers, baked goods, jellies, jams, preserves, and other non-commercial food items may be sold. Original artwork, original photography, hand-made sculpture, and any art-related hand-made product may be sold, no kits and/or imported goods are allowed. The Market is a family friendly event, no vulgar images are permitted to be displayed or distributed. All goods/items must originate and be produced by the vendor. The Market Manager will resolve any doubt as to the suitability of an item. The Market has the right to maintain the diversity of the products sold at the Market.

No soliciting or political or religious activities shall be permitted within the Market area. Displays of public interest, such as nutritional, health, environmental, or consumer information, may be displayed with the permission of the Market Manager. All products must be sold, displayed and stored from a surface above the ground. All vendors must utilize tables, shelves, cases or other structures for these purposes.

FEES

Eight-foot x Eight-foot (8' x 8') stall spaces are \$15.00/week per Market day or \$120.00 for 2 months. Vendors paying on a per Market day basis must pay their fee by 4:30 pm on the Wednesday preceding Market day and pick up their display permit Market morning. Fee payment on a bi-monthly basis must be made prior to the first Market day of the Market season, as announced by the Market Manager. Bi-monthly fee may be pro-rated for vendors seeking to rent exhibit space after the Market season has commenced at the discretion of the Market Manager. No reimbursement will be made for fees paid if a vendor decides to longer participate in the Market. The Market Manager shall consider reimbursement in case of illness or death. Vendors may call the Market at (530) 347-6637 concerning Market closure due to inclement weather. Vendors shall be credited for fees paid if inclement weather causes cancellation of a Market day.

MISCELLANEOUS

Vendors are responsible for collecting and remitting their own sales tax. Vendors are responsible for all permits required by California or Local County to sell their products. The sale or consumption of alcoholic beverages on the Market site is prohibited. All rules may be revised by the decision of the Market Board.

ENFORCEMENT OF RULES

The Market manager is responsible for enforcing the Market rules. Possible violations will be discussed and resolution attempted. Vendors selling prohibited items shall be asked to remove those items for sale or leave the Market. Unresolved problems will be referred to the Market Board. Continued violations will result in being banned from the Market with no reimbursement of fees paid. Any vendor challenging another vendors product's legitimacy

or conduct must file a written complete with the Market Manager, giving the name of the vendor and the product or situation that feel may not be in compliance with Market policies. The complainant must date and sign their name to the complaint and the Market Manager will attempt resolution. If resolution is not possible, the complaint will be referred to the Market Board. All policies shall be enforced in a fair, nondiscriminatory and equitable manner.

INSURANCE

Vendors are encouraged to consider obtaining individual liability insurance for products sold.

If you are a Certified Agricultural or Non-Certifiable Ag. Member, please be sure you receive a copy of Food and Agricultural Code Section 47025(a), Direct Marketing, so you understand all the State of California's rules that apply to CCWG and all other certified farmers markets—and all the administrative civil penalties which may apply if those rules are not followed. Copies may be obtained from the Market Manager or Executive Director.

I have read, understand and agree to the terms and rules listed above.

SIGNATURE _____

VENDOR NAME/PRODUCT _____

